

# Review of Communication Research

## Author Guidelines

- Use APA style, 6th edition.
- The manuscript should be in the range of 12,000 to 30,000 words, written in standard Times New Roman, font size 12, double spaced. However, the number of words and pages should not be regarded as strict lower or upper limits. We urge you to present and discuss your claims in depth, but to be as concise as possible.
- Your writing should be precise and clear, and give the impression of being objective and impersonal, like your flow of thoughts.
- Use short sentences as often as you can.
- Submit manuscripts electronically via a MS Word attachment (.doc or .docx) or a RTF file through the Editorial Manager:  
<http://www.review-of-communication-research.org>
- You have to Register and Log-in. Please, communicate to us any problems you might have. Solving these problems will help us making the process easier for future authors and reviewers.
- Highlight any word that could lead to your identification, e.g. “my own work”, “in press”, etc.

## FIRST PAGE

- Write on a document the title.
- Name of the author/s and affiliations, full academic address, institutional email.
- A running head.
- **Title:** It can be up to 150 characters in length. The title should reflect the content and be comprehensible to readers outside the field.
- It is recommended (but not compulsory) to identify a “literature insights” article in some way as a systematic review. You might use the word *review, literature, past research, summary, integrative, synthesis, systematic, overview*, or similar expressions. Use the term *meta-analysis* in case you have used that procedure to gather insights.
- In the case of “state-of-the-literature” articles, you must add “state of the literature at (date)” in the title. The date refers to the latest search for literature.
- The quality of the articles and the talent of its authors are the most important assets of RCR. Therefore, the journal would like other scholars to know you a little better. To give you more projection, we would like to include in the journal web page a brief text about you, or your brief CV, or the link to your personal web page. Please, add a link or the information you would like to appear about you.
- Add one interest group where the review essay would best fit, such as “Mass Communication” or “Video Games”.

## SECOND PAGE

- Include a second page with the title and running head, but erase your name and affiliations for blind peer review.

### **THIRD PAGE**

- **Abstract:** It should have no more than 200-300 words. As a general suggestion (but not compulsory) it can include a statement of the paper's purpose, a statement of why it is necessary to undertake this review, and a conclusion/significance, that concisely summarizes the implications of the study. It is strongly suggested to include the main conclusions. Avoid specialist abbreviations.
- **Keywords:** Provide the subfield and a maximum of 10 keywords. These keywords will be used for indexing purposes, for matching with other reviews, and as metadata. It would be nice (but not compulsory) if you could search for some or all the keywords in the Communications Thesaurus, within the Communication & Mass Media Complete Database.

### **FOURTH PAGE**

- **Highlights:** Write 4-8 bullet sentences of no more than 20 words to highlight the most important messages of your article. Highlights are similar to titles. They are sentences that should be able to stand on their own and transmit meaningful information. Some scholars prefer to read these short sentences when looking for information about an article.

### **FIFTH PAGE**

- **Table of Contents:** Include a two or three level Table of Contents. Word processors can create this Table of Contents automatically and update the page numbers if you make any changes.

- **Levels and epigraphs:** In the article, use as many levels and epigraphs as necessary. Levels and epigraphs will help the reader to make selective readings.

### **Level of Heading 1**

Centered, Boldface, Uppercase and Lowercase Heading

### **Level of Heading 2**

Flush Left, Boldface, Uppercase and Lowercase Heading

### **Level of heading 3.**

Indented, boldface, lowercase paragraph heading ending with a period.

### ***Level of heading 4.***

Indented, boldface, italicized, lowercase paragraph heading ending with a period.

### ***Level of heading 5.***

Indented, italicized, lowercase paragraph heading ending with a period.

## **WRITING THE REVIEW**

- We suggest you read the editorial we have published to help you writing a better literature review.

## **TABLES & FIGURES**

- We invite you to use as many tables and figures as necessary to summarize the information, and to make them as clear and useful as possible. Even though APA rules disagree quite firmly, use a table and a figure with the same information if you believe that the table and the figure will give different and complementary perspectives of the same information, provided it is explicitly clear that they refer to the same information.

- Embed the tables and images into the text where you want them to appear. Tables and figures may be moved slightly during the production process.
- If you create the table in an Excel sheet, you might be requested to send the Excel file during the reviewing process.
- The table title should be no more than one sentence and should be placed above the table.
- The table legend and footnotes to explain abbreviations should be placed below the table.
- The legend of an image will be placed below and should be succinct, while still explaining all symbols and abbreviations.
- Images should be submitted with a minimum of 300 pixels per inch (dpi) images, preferably in TIFF or JPG with maximum quality.
- Colour illustrations are permitted.
- Produce images close to the size of the version you want to be inserted into the article.

## **FOOTNOTES**

- Try to avoid using footnotes, but if you use footnotes, they should be short.
- Please, add footnotes at the end of the page, not at the end of the article.

## **ACKNOWLEDGMENTS**

- People who contributed to the manuscript but are not authors should be listed in the Acknowledgments, along with their contributions.
- Entities that finance the research have to be acknowledged.

## REFERENCES

- Use APA 6<sup>th</sup> edition style to cite the references.
- Please, include issue number, if it exists.
- It is required to add doi number whenever available.
- Only published or accepted manuscripts should be included in the reference list.
- It is not recommended to include unpublished results and personal communications in the reference list. If these references are incorporated, they should include 'Unpublished results' or 'Personal communication' instead of the publication date. Citation of a reference as 'In press' or “pre-published” means that the manuscript has already been accepted for publication.